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Skills Audit Method

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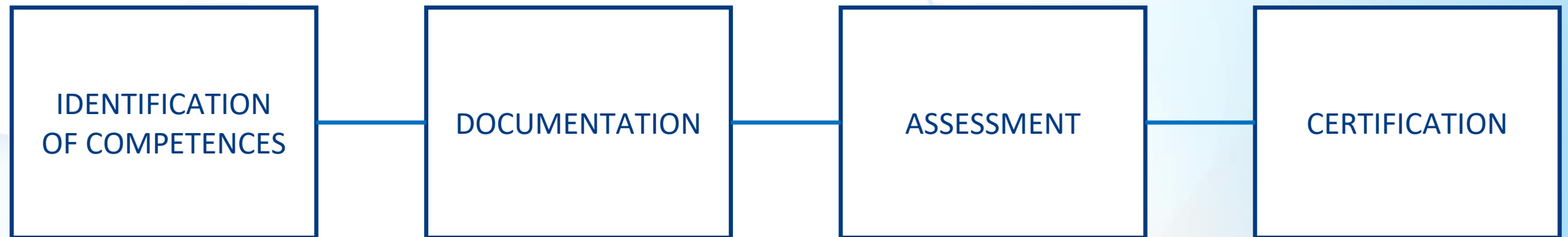


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Validation of non-formal and informal learning



What is Skills Audit Method and why version 2.0?

The Skills Audit Method (SAM) is used to **identify, describe and document competences** (learning outcomes) and to **prepare development plans** for further educational and career paths.

It can be applied in various contexts:

- in validation on non-formal and informal skills – including transversal competences
- in the counselling process
- in HR

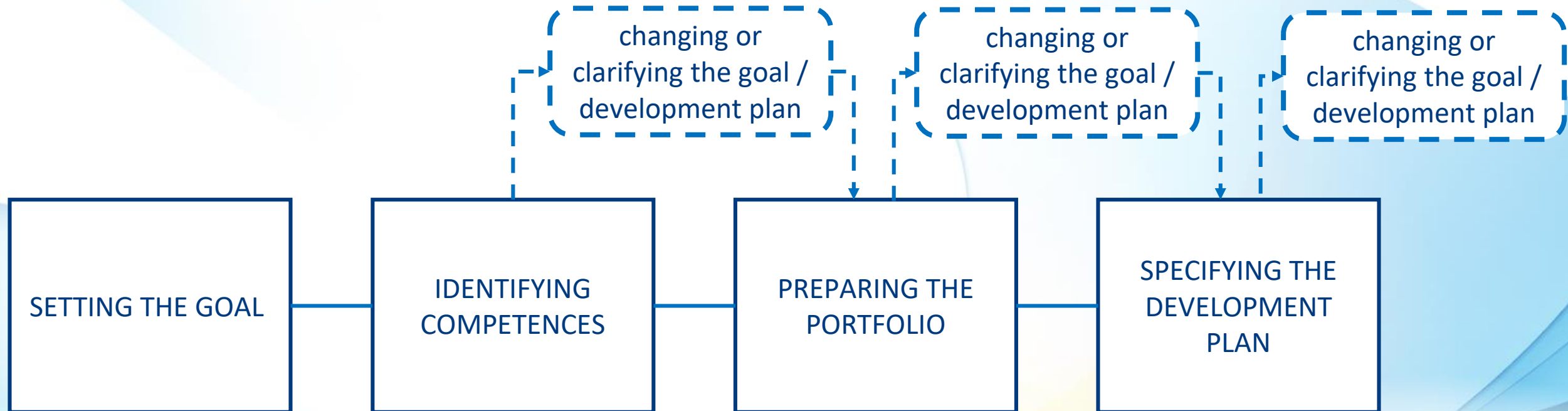
What is Skills Audit Method and why version 2.0?

SAM was developed in 2015 in cooperation with the Regional Labour Office in Kraków, where it is used to this day.

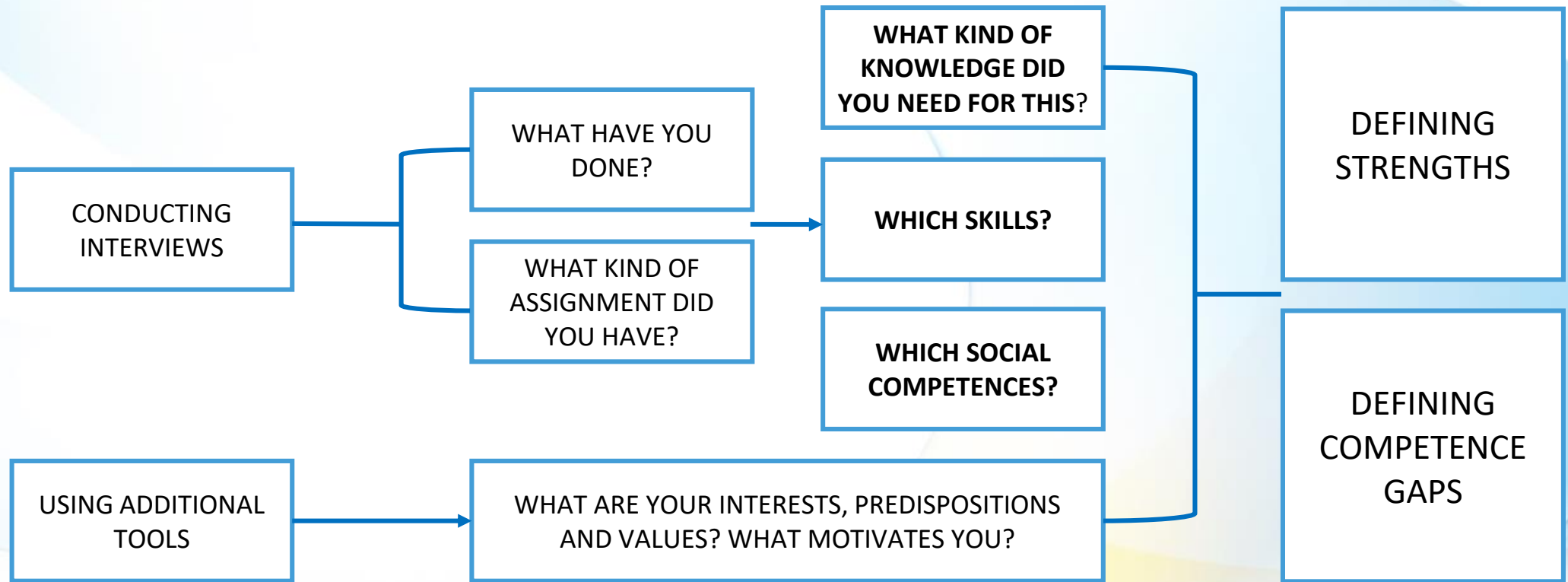
Version 2.0 was created in 2020. It broadens the scope of target groups and introduces an online portfolio.

The contents of SAM 2.0 are available in „[The Skills Audit Method A Practical Guide for Counsellors](#)”.

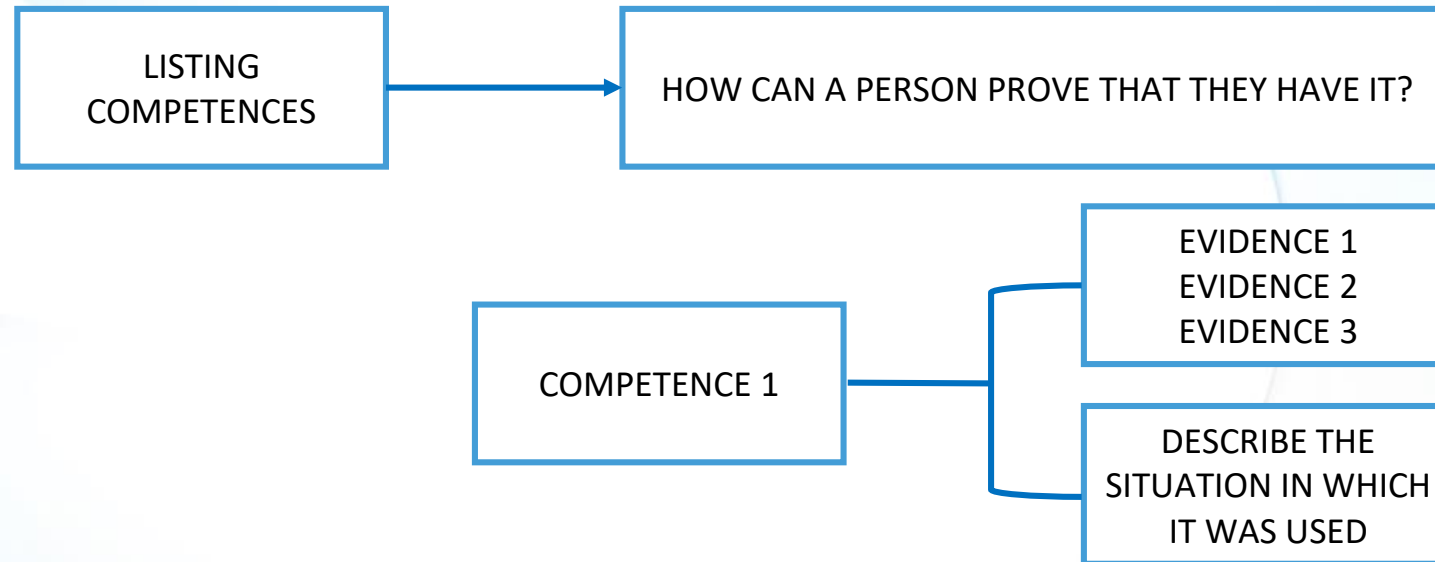
How do you conduct skills audit using SAM 2.0?



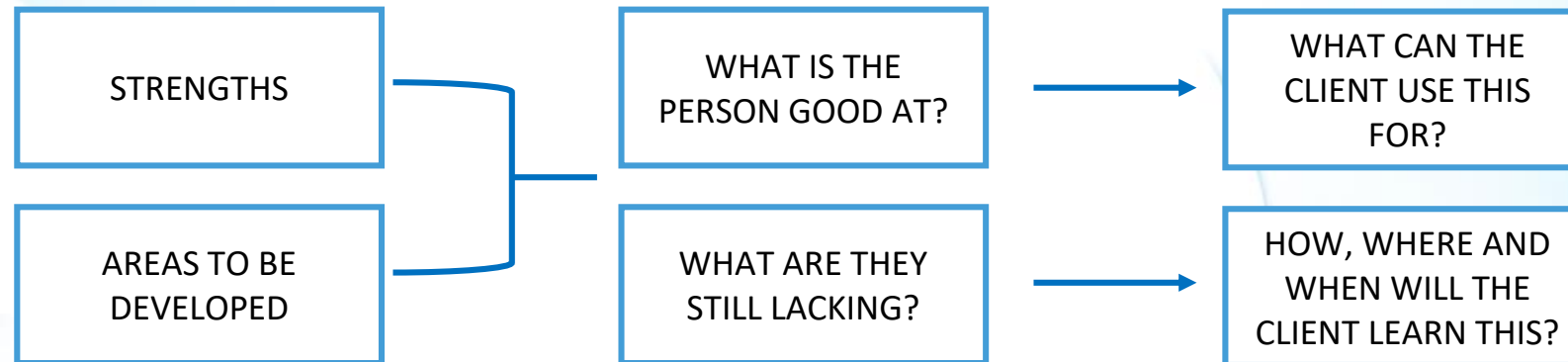
Identifying competences

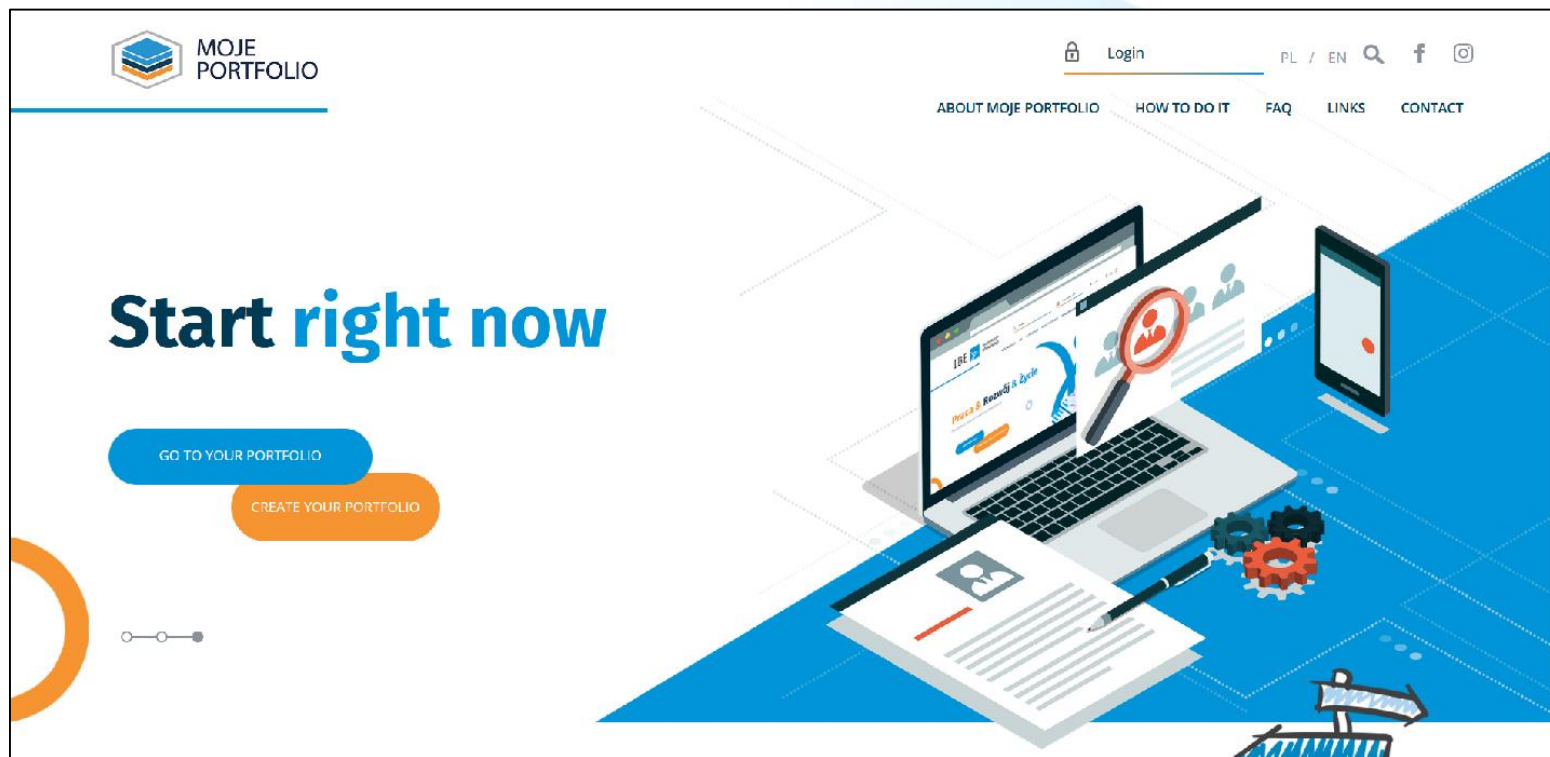
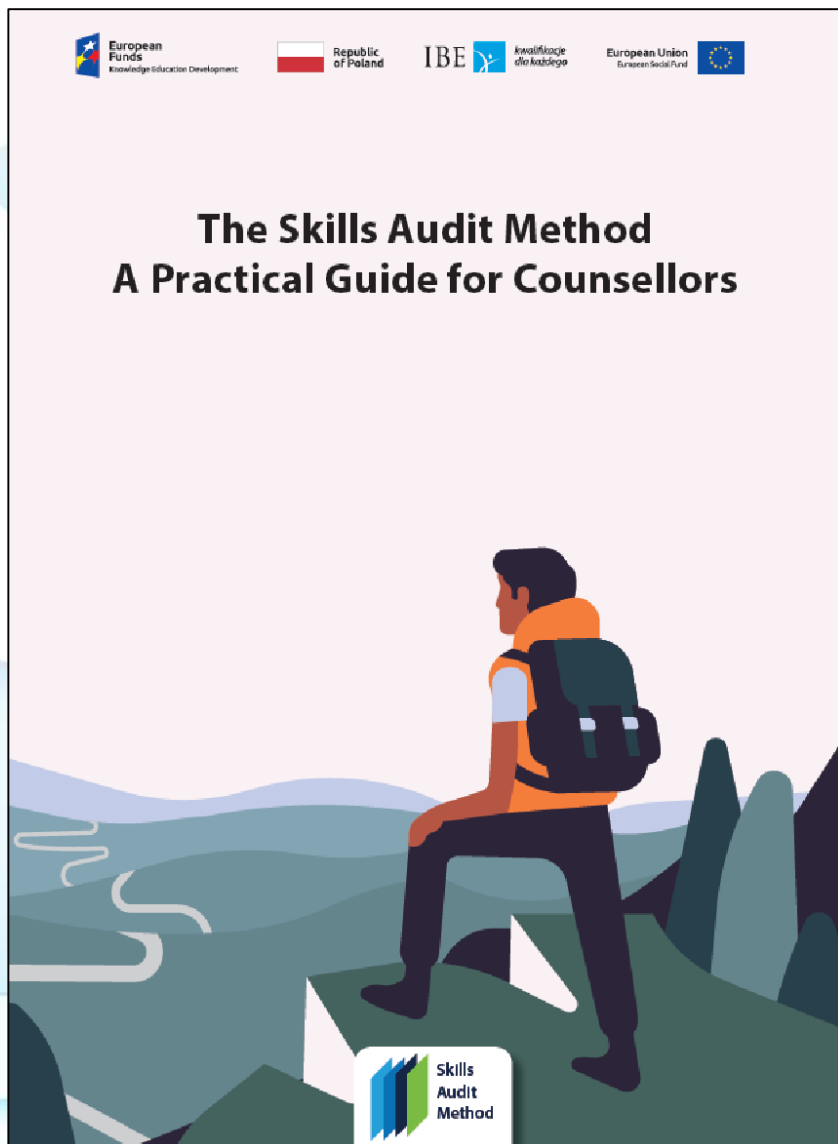


Preparing portfolio



Preparing the development plan





Links

- [The Skills Audit Method A Practical Guide for Counsellors](#)
- [Forms for identifying competences and for creating portfolio](#)
- [Website app „My Portfolio” \("Moje Portfolio"\)](#)
- [Skills Audit Method 2.0 website](#) (in Polish only)

Discussion

Q1: Do you have any reflections regarding the tools?

Discussion

Q2: What tools would you use for validation?

Mentimeter question

What are your ideas for the next steps regarding the tools for validation of non-formal and informal learning?



THANK YOU

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